



KALANGADOO

PRIMARY SCHOOL

Respect Courage and Excellence

ATTENDANCE POLICY

Attendance and absenteeism

Patterns of attendance and absence that are set up in the early years usually persist through education and life. Regular attendance at school is important to a child's learning and development.

Poor attendance may lead to learning difficulties because children who are frequently absent are likely to miss learning the basic skills needed for their future education.

When is it acceptable for children to be absent?

Situations where it is acceptable for a child to miss school include times when the:

- child is too sick to leave the house
- child has an infectious illness such as gastro enteritis, chicken pox or measles
- child needs to attend medical or dental appointments that could not be made out of school hours
- school principal is provided with a genuine reason that prevents the child attending school
- child has been granted an exemption from school
- child has been sent home or suspended from school for disciplinary reasons.

If a student is absent due to reported illness for three or more consecutive days the principal can ask for a medical certificate.

Informing school about your child's absence

It is important to notify the school of your child's absence and the reason for it in writing. We appreciate a phone call on the day to notify us a child will be absent from school, followed by a written note for the day(s) missed when your child returns. The note can be written in the diary or emailed to: dl.0197.info@schools.sa.edu.au

It is a LEGAL REQUIREMENT for all absences to be explained in writing and for these records to be maintained by the school for a number of years.

