



Camps and Excursions Policy

May 2023

Rationale

Camps are seen as an excellent way for students to interact in a different surrounding. They offer experiences that students do not always have access to in everyday living. A camp should be an extension of current learning.

These guidelines are designed to be a guide for staff, students and families to ensure:

- Consistency with camp expectations
- Communication between all parties is timely and as early as possible, and decisions are transparent
- Legal requirements are met
- The Department for Education '[Camps and Excursion Guidelines for Schools and Preschools](#)' is being met
- Consideration is given to expenses, supervision, educational quality, safety and travelling arrangements

A CAMP is defined as an element of a student-learning program involving one or more overnight stays at a location in or beyond the school grounds.

An EXCURSION is defined as an element of a student-learning program involving a same day return from a location beyond the school grounds.

An INCURSION is defined as an element of a student-learning program involving attendance of an outside group or agency to perform or work with students on the school grounds

Suggested Camp Guide

Reception/ Year 1

Full day, whole school excursions annually

Year 2

Full day, whole school excursions annually

Choice to be involved in the minimum 2 night camp annually

Year 3–6

Minimum 2 night camp annually

Full day, whole school excursions annually

Actions

Staff are required to use the [Kalangadoo Primary School Excursion/Incursions/Camp checklist](#) to plan and implement any such activity.

Students who do not attend school camps, excursions and incursions should attend school and will be provided with a suitable alternative program.

While the school is generally able to use state and federal funding to cover the expenses of camp and excursions, there may be situations where parents are asked to contribute to costs. Costs will be kept to a minimum and parents given as much notice as possible for payment, with a minimum of 1 month.

Only children who have displayed the school values in a consistent manner at school will be invited to participate in the activities and camps. The decision to exclude a child from excursion/camp will be made after discussions with the family, by the Principal, and in consultation with the classroom teacher/s.

Approved volunteers for camps will be required to have DCSI Clearances.

Approved by Governing Council